

Date		YRMO_LAST_F	
Name		Referral?	
Address		Sales Tax	
City, Zip		Insurance	
Phone		Claim #	
Email		Adjuster	
Best Contact		Adjuster Phone	
Access		Adjuster Email	
Age of Home			
Occupant		Occupant Phone	
Date of Loss		Source of Loss	
Mitigated By?		Extent of Loss	
Contact Info		Special Concerns	
Asbestos Testing		ITEL Samples	
Inspection		Adjuster Contact	
Estimate Sent		Follow Up	
Estimate Revision		Estimate Approved	
		Recoverable Depreciation	
		Deductible	
Contract Sent		Contract Signed	
Deposit Billed		Deposit Received	
Job Open MTG		Production Handoff	
Scope Review		Budget Review	
Schedule Prep		Materials Ordered	
Pre Task Plan			
Schedule Crew		Schedule Subs	
Toolbox Safety		Safety Review	
QC Check		Partial Billing	
Mid Photos		Job Review MTG	
Punch List		Final Billing	
Final Clean		COC	
Final Photos		Customer Review	
Lien Clock		Job Close MTG	

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